



## SELF INSPECTION CHECKLIST

### Emergency action plan

- Does your company have an emergency-action plan established?
- Have emergency-escape procedures and routes been developed and communicated to all employees?
- Do employees who control critical plant operations before evacuating know their responsibilities and procedures?
- Is the employee emergency alarm warning system recognizable and understandable above ambient conditions?
- Are alarm systems properly maintained and tested regularly – at least annually?
- Is the emergency-action plan reviewed and revised at least annually or when changes in operations occur?

Do employees know their responsibilities for the following activities:

- Reporting emergencies?
- Responding to emergency warnings?
- Performing rescue and medical duties?